



HENDRIK KANISE COMBINED SCHOOL

ATTENDANCE REGISTER -2021

TERM 1

WEEK	DAY	DATE	MORNING(Arrival time)	AFTERNOON (Departure time)	RESPONSIBILITY
WEEK 1	M	25 JAN	School reopen		Principal & SMT Principal & SMT Subject teachers
	TU	26 JAN	Meeting(staff)		Principal & SMT Principal
	W	27 JAN	Learners reopen Athletics		Class teachers Sports Committee
	TH	28 JAN	RCL		TLO Staff
	FR	29 JAN	Meeting		Academic Comm
WEEK 2	M	01 Feb	Meeting		Principal & Gr12 educators Subj Comm Coordinators
	TU	02 Feb			
	W	03 Feb	Meeting(Learners)		TLO
	TH	04 Feb			TLO Subj Comm Coordinators
	FR	05 Feb			Sports Comm & Staff
WEEK 3	M	08 Feb			Principal
	TU	09 Feb			Principal & TLO
	W	10 Feb			
	TH	11 Feb			
	FR	12 Feb			
WEEK 4	M	15 FEB			Sports Comm
	TU	16 FEB			HOD & Educators
	W	17 FEB			HOD & Educators
	TH	18 FEB			HOD's
	FR	19 FEB			
WEEK 5	M	22 FEB			Sports Comm
	TU	23 FEB			
	W	24 FEB			
	TH	25 FEB			
	FR	26 FEB			
WEEK 6	M	01 Mar			Principal/Fin officer SMT
	TU	02 Mar			
	W	03 Mar			Lang Comm
	TH	04 Mar			Fundraising Com
	FR	05 Mar			SMT
WEEK 7	M	08 Mar			
	TU	09 Mar			
	W	10 Mar			
	TH	11 Mar			SGB-TREASURER/Ms NTETHA
	FR	12 Mar			Educators
WEEK 8	M	15 MAR			
	TU	16 MAR			SGB Secretary & Chairperson
	W	17 MAR			Educators/Sport Com
	TH	18 MAR			SMT/Educators
	FR	19 MAR			
WEEK 9	M	22 MAR			
	TU	23 MAR			
	W	24 MAR			
	TH	25 MAR			
	FR	26 MAR			SMT/Educators
WEEK 10	M	29 MAR			Educators/Clerk
	TU	30 MAR			Educators/ Clerk
	W	31MAR	SCHOOL CLOSE		SMT/Educators